

About Us:

Established under the Private Education Act, the Council for Private Education (CPE) is a statutory board empowered with the legislative power to regulate the private education sector.

Contact Us:

Come and talk to us anytime to discuss your private education options. If you need more information, visit our Student Services Centre or website. Alternatively, you can email or call us.

CPE Student Services Centre

YMCA International House, #01-01
1 Orchard Road
Singapore 238824
(Nearest MRT Station: Dhoby Ghaut, Exit A)
Tel: (65) 6592 2108
Fax: (65) 6275 1396
E-mail: CPE_CONTACT@cpe.gov.sg

Website: www.cpe.gov.sg

Looking for Directions in Selecting a Private School or its Courses?



**CHOOSE RIGHT
TAKE CHARGE!**

TAKE CHARGE of your Education!

Thinking of continuing your studies with a private education institution?

If you are, it is important to spend time checking out the institutions and programmes they offer.

To help you engage private schools, the Council for Private Education (CPE) has penned a few questions to help get you started on the path to making an informed choice.

1 Is the private education institution (PEI) registered under the Singapore Private Education Act? If yes, for how long?



Check for the PEI's listing on the CPE website. PEIs registered with the CPE have demonstrated that they have fulfilled the Private Education Act's requirements for proper information disclosure, academic processes, and governance.

2 Is the PEI EduTrust-certified?



If the PEI is EduTrust-certified, it means that it has undergone an **additional** tier of quality assurance by the CPE. Bear in mind that only EduTrust-certified PEIs may enrol international students.

3 Who are the teachers?



If you are enrolled in a degree programme, check that all the lecturers are accredited by the partner university. Ask to see the accreditation letter from the partner university.

4 What is the graduation rate and employment prospects of graduates from the course of study that you wish to pursue?



Ask the school how many batches of students have graduated, and what their employment record is like. Ask to speak to some of the graduates to find out more from them.

5 If the PEI promises industry work attachment, ask the following:



Clarify which organisation you would be attached to during your course of study, how long the attachment is, and verify the information with the attachment organisation.

6 If you intend to take a degree course with a PEI's partner university, check on its ranking.



Countries like the UK and the US keep rankings of their educational institutions. There are also international ones, like the Academic Ranking of World Universities (<http://www.arwu.org/>). This will give you an idea of where your choice of partner university stands. You have to be satisfied with its position in the rankings.

7 Ask to see the Student Contract.



Every registered PEI must have a student contract for each course. Review it and sign only when you are satisfied.

Make sure it contains the following details:

- Course duration, start and end date, and whether full- or part-time;
- Dates of all examinations, and major assessments and assignments;
- Expected release date of the final examination results;
- Expected date of award conferment;
- Fee collection schedule, including any late fee payment, and refund policy.

8 Ask if the PEI has a grievance handling procedure/process.



Find out if there is a panel to handle disputes, who sits on it, and the procedures and processes involved.

It is always beneficial to do your research and plan well ahead of your intended study period.

We wish you success in your studies.